



**CITY OF ROANOKE**  
**OFFICE OF THE CITY MANAGER**

Noel C. Taylor Municipal Building  
215 Church Avenue, S.W., Room 364  
Roanoke, Virginia 24011-1591

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Fax: (540) 853-1138  
City Web: [www.roanokeva.gov](http://www.roanokeva.gov)

February 21, 2006

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Acceptance Of  
Technology Trust  
Funds CO06-0002

I concur with the recommendation from Brenda S. Hamilton, Clerk of Circuit Court, for the City of Roanoke, with respect to the subject reference above and recommend that City Council adopt accept funding from the Compensation Board Technology Trust Fund in the amount of \$29,964. Also adopt the accompanying budget ordinance to establish a revenue estimate in the amount of \$29,964 and appropriate funding in the same amount to an expenditure account to be established by the Director of Finance in the Grant Fund.

Sincerely,

A handwritten signature in cursive script, reading "Darlene L. Burcham".

Darlene L. Burcham  
City Manager

DLB:sm

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance

# OFFICE OF CLERK OF CIRCUIT COURT

**TWENTY-THIRD JUDICIAL CIRCUIT  
OF VIRGINIA**

Criminal: (540) 853-6723  
Civil: (540) 853-6702



**CIRCUIT COURT  
OF THE CITY OF ROANOKE**

315 Church Avenue, S.W.  
P.O. Box 2610  
Roanoke, Virginia 24010

**BRENDA S. HAMILTON  
CLERK**

February 21, 2006

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: ACCEPTANCE OF  
TECHNOLOGY TRUST  
FUNDS

## Background:

The Clerk of Circuit Court is responsible by statute, for the recordation of legal instruments. These instruments include: Land records, Marriage Licenses, Financing Statements, Assumed Names, Wills and other Probate Records, and Law, Chancery and Criminal Orders. These Records must be maintained and be available to the Public.

The Compensation Board through the Technology Trust Fund has made available funds to be allocated toward contractual obligations for those offices that have indicated funds were needed. The Circuit Court Clerk's Office, for the City of Roanoke has been allocated for reimbursement in the amount of \$29,964, for charges by the Supreme Court of Virginia. These charges were for equipment upgrades and maintenance fees.

## Considerations:

The acceptance of these funds is vital to the Circuit Court Clerk's Office meeting the year-end budget obligations.

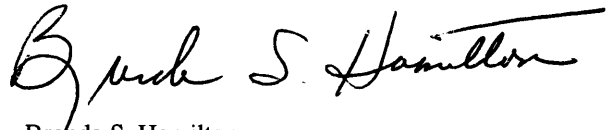
## Recommended Action:

Accept funding from the Compensation Board Technology Trust Fund in the amount of \$29,964.

Honorable Mayor and Members of City Council  
February 21, 2006  
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Adopt the accompanying budget ordinance to establish a revenue estimate in the amount of \$29,964 and appropriate funding in the same amount to an expenditure account to be established by the Director of Finance in the Grant Fund.

Respectfully submitted,

A handwritten signature in black ink, reading "Brenda S. Hamilton". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Brenda S. Hamilton,  
Clerk of Circuit Court

BSH:csf

c: Darlene L. Burcham, City Manager  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance

CO06-0002